



**REQUEST FOR EXPRESSION OF INTEREST (REOI)**  
**(FIRMS SELECTION)**

**TITLE: REQUEST FOR EXPRESSION OF INTEREST (REOI) FOR PREQUALIFICATION OF CONTRACTORS FOR PRE-INSTALLATION WORKS OF MEDICAL EQUIPMENT.**

**TENDER NUMBER: 069/W/EOI/2025/2026/RMS**  
**CLIENT: RWANDA MEDICAL SUPPLY (RMS)**

**Dear Esteemed bidders,**

Rwanda Medical Supply Ltd (RMS Ltd) is a state-owned company mandated to procure, store, and distribute health commodities across Rwanda. Rwanda Medical Supply (RMS) procures a wide range of health commodities including essential and specialized medicines, program-specific products (e.g., for HIV/AIDS, malaria, TB), medical equipment, consumables, and reagents.

Various medical equipment procured by RMS Ltd require different pre-installation works at their designated location before their installation. It is with this regard that RMS would like to have a number of prequalified capable and experienced contractors to do pre-installation works of various medical equipment.

Through this prequalification process, RMS is inviting eligible local contractors to express their interest in partnering with RMS for executing pre-installation works of various medical equipment that will be installed in the different sites/health facilities countrywide.

Objectives of the prequalification

The main objectives are to:

- Identify qualified contractors with the capacity and experience to do pre-installation works for various medical equipment to different public health facilities countrywide
- Establish a framework for potential partnership that ensures cost-effectiveness, quality, and timely delivery.
- The successful contractor will be responsible for carrying out all proposed pre-installation works of any equipment in any health facility in Rwanda.

**Scope of works**

The pre-installation works will include, but are not limited to:

- Site preparation, room modifications, and finishing
- Electrical installations, cabling, and grounding
- Plumbing and drainage works where applicable
- HVAC and air conditioning adaptations
- Civil works for foundations or shielding (especially for X-ray, CT, and MRI equipment)
- Radiation protection and lead-lining where applicable;
- Coordination with RMS for layout and site specifications.
- The pre-installation works will include standard medical equipment (laboratory, dental, sterilization etc) but also specialised equipment (x-ray, CT,.) that may require radiation protection

Mandatory requirements for prequalification/shortlisting criteria are the following:

- Letter of expression of interest.
- Certificate of incorporation/Trading License.
- Short introduction of the Company/Company profile including:
  - Full physical address and contacts, location,
  - Overview of past and current projects involving pre-installation works of medical equipment,
- Copy of Valid RSSB and RRA clearance certificates.
- Proof of financial capacity (e.g., credit line or bank statement) of at least **RWF 200,000,000** issued by a reputable financial institution, valid within the last six months.
- Proof of completion of at least two (2) assignments involving pre-installation works with contract value (Equipment + pre-installation works) equal or greater than two hundred million Rwandan Francs (200,000,000 FRW) each one,
- Detailed CV of at least one civil engineer with a degree and relevant experience of 5 years or above and the CV should clearly showing the previous projects related to pre-installation works conducted,
- Detailed CV of at least one electrical engineer with degree and relevant experience of 5 years or above and the CV should clearly showing the previous projects related to pre-installation works conducted,
- Detailed CV of one Biomedical engineer with degree and relevant experience of 5 years or above clearly showing the previous projects related to pre-installation works conducted
- The bidder should also indicate the projects worked on with radiation protection to demonstrate his experience in this area

Following the prequalification, a shortlist of prequalified firms will be compiled, Shortlisted firms will be included in the RMS database of prequalified contractors eligible to receive invitations to bid for specific pre-installation projects during the validity period. The prequalification will remain valid for a period of five (5) years, subject to annual performance review and renewal at RMS's discretion.

Well-printed applications, properly bound and presented in two hard copies, one of which is the original, must be couriered or hand-delivered in a sealed envelope marking the reference number of the tender at the reception of the address below **before 18/11/2025 at 10:00 am local time**. Late applications will not be accepted. The opening for those who wish to attend will be the same day at 10:30am local time at the following address.

**RWANDA MEDICAL SUPPLY (RMS) LIMITED**

**Village: Virunga**

**Cell: Kibaza**

**Sector: Kacyiru**

**District: Gasabo**

**KN 8 Ave, Kigali**

The envelope should be clearly marked:

**“EOI – Prequalification of Contractors for Pre-installation Works of Medical Equipment (Tender No: 069/W/EOI/2025/2026/RMS)”**

For any clarifications or additional information, interested parties may write to procurement email: [rms.procurement@rms.rw](mailto:rms.procurement@rms.rw) with copies to: [yihirwe@rms.rw](mailto:yihirwe@rms.rw) and [jmurwanashyaka@rms.rw](mailto:jmurwanashyaka@rms.rw). Questions must be submitted at least three (3) working days before the submission deadline.

**Important Notes**

- This is not a tender but a preliminary step to identify capable and eligible contractors for future procurement processes.
- Only shortlisted firms that meet RMS's minimum eligibility requirements will be contacted for the next steps, which may include a restricted tender or direct negotiations.
- RMS reserves the right to reject any or all EOI submissions without incurring any liability.

Done at Kigali on 29/10/2025

**Dr. LOKO ABRAHAM**  
**Chief Executive Officer**